



Mark T. Porter, Superintendent of Schools

*The **MISSION** of the Monroe County Schools is to empower all students to become responsible and contributing global citizens.*

STRATEGIC OBJECTIVES:

1. *Climate and Culture for Excellence*
2. *Outstanding Student Achievement*
3. *Effective Communication & Community Engagement*
4. *High Performing Workforce*
5. *Leader in Technology and Innovation*
6. *Accountable Resource Management*

April 11, 2017 Meeting Minutes

Coral Shores High School Media Center • 89901 Overseas Highway • Tavernier, Florida

Workshop: Time Approximate 3:00 pm

Public Input: Time Approximate 4:30 pm

Regular Meeting: Time Approximate 5:00 pm or immediately following Public Input Session

NOTE: *Due to technical difficulties, the live board and web casting of the meeting was not available for the Workshop, Public Input Session nor the Regular Meeting. The video is available to view on the District Website.*

WORKSHOP - 3:00 PM

1. Stock Island Property, M. Porter

Mr. Porter's informed the Board that there were two changes to the original contact. The changes were:

- Payment schedule changed – from two payments to one single payment.
- Due diligence time was shorten, causing no issue.

Mr. Highsmith inquired about alternative available property mentioned during the last Board meeting. Mr. Porter advised that District staff did visit an alternative location, and found that property was not as functional as the Stock Island property. The Stock Island property has an existing usable building and the location is more desirable for retaining staff.

The contract linked to the agenda was amended to include an aerial photograph of the property location.

2. School Food Service Program Update, M. Albright

Mrs. Albright provided an update of the Food Services Program noting that the free and reduced lunch application is now online. Access for parents to complete the application online will be available in each school.

Board Discussion:

Ms. Conn asked if the free and reduced application was available in languages other than English. Yes was the answer.

Mr. Martin mentioned "alternative meals" and Ms. Albright advised that alternative meals have been improved/upgraded and staff tries to identify student before they reach the end of the line.

3. VIEW Program - Visiting Innovative Educators' Workplaces

Mrs. Axford discussed the conception of the VIEW Program. Teachers go to other schools (different buildings) and observe how teachers interact with students. The teachers share what they observed. The Program has been well received by teachers (both seasoned and new teachers) as well as school administrators.

Board Discussion:

It was suggested that the debrief notes get sent to the hosting teacher. Will host teachers have an opportunity to participate in visits next year, can we make participation broader, will teachers be able to visit teachers in their own building and what's next?

4. School Start Time, M. Porter (30 minutes)

Mr. Porter discussed the posted bus route analysis developed by Mr. Fabal (Transportation Supervisor).

PUBLIC INPUT – SCHOOL START TIME - TIME APPROXIMATE: 4:30 PM

Presentations to the Board are limited to three (3) minutes for each individual speaker and five (5) minutes for the representative of a designated group. Transfer of time between individuals and/or groups is not permitted. Letters submitted to each Board Member and/or the Board Secretary prior to a Board Meeting will not additionally be read into the record at the meeting.

Speakers:

Shannon Hanson, KLS, earlier start time

Kathy Caputo, KLS, earlier start time

Erix Ensign, later start time, why change for high schools.

Sue Woltanski, PKS SAC, later start times for HS start times.

Kathy Braud, KWHS, later start time

Chuck Ellsworth, CSHS, athletics and working consideration

Prior to the Meeting, there was a moment of silence honoring Mr. Kerry Highsmith, former teacher, principal and father of current Board member, Mr. Bobby Highsmith.

REGULAR MEETING – TIME APPROXIMATE – 5:00 PM

A. CALL TO ORDER, AND PLEDGE OF ALLEGIANCE

B. ADOPT AGENDA AND FORMAT

Superintendent and/or School Board Members request to amend the agenda or remove items from the Consent Agenda.

Recommendation by Superintendent Porter was to move Action Item No. 7 and place it immediately following Public Input. The recommendation was accepted by the Board.

C APPROVAL OF MEETING MINUTES

Approve Meeting Minutes of March 21, 2017

Motioned by: Ron Martin

Seconded by: Mindy Conn

Vote: Unanimously passed

D. RECOGNITION OF EXCELLENCE IN THE MONROE COUNTY SCHOOL - GEMS

Jana Firkins, PKS Teacher

Tina Cash, PKS Teacher

Tiffany Murphy, PKS Teacher

Jack Lindsay, PKS Student

Garrett Gilbert, PKS Student

Edward Hoff, PKS Student

Caleb Bokor, PKS Student

Hunter Thomas, PKS Student

Nash Andruski, PKS Student

Katelyn Johnson, PKS Student

Alexis Kumar, PKS Student

Connor Ross, PKS Student

Jaffet Gallardo-Paguage, PKS Student

Preston Holt, National Merit Finalist, UF

CITIZEN INPUT/REQUEST(S) TO ADDRESS THE SCHOOL BOARD

Presentations to the Board are limited to three (3) minutes for each individual speaker and five (5) minutes for the representative of a designated group. Transfer of time between individuals and/or groups is not permitted. Letters submitted to each Board Member and/or the Board Secretary prior to a Board Meeting will not additionally be read into the record at the meeting.

Sue Woltanski spoke concerning assessments.

Action Item #7 (placed immediately after public input.) Approval of Revised Contingent Commercial Purchase Contract for 1.93 Acre Parcel on Stock Island

Motioned by: Ron Martin

Seconded by: Andy Griffiths

Roll Call:

Ms. Conn, yes

Mr. Griffiths, yes

Mr. Highsmith, yes

Mr. Martin, yes

Mr. Dick, yes

Vote: Unanimously passed

E. CONSENT AGENDA

1. Approval of Personnel Recommendations for 2016-2017 School Year
2. Approval of Charter School Reports
3. Approval of Monthly Budget Summary Report
4. Approval of Monthly Financial Statement
5. Approval of District Temporary Duty Elsewhere
6. Approval of Legal Services Invoices for Vernis and Bowling
7. Approval of Workers' Compensation Claim Settlement
8. Approval of Head Start Enrollment/Dashboard, Meals & Budget (February 2017)
9. Approval of Voluntary Pre-Kindergarten Summer Contract 2017
10. Approval of Voluntary Pre-Kindergarten Provider Contract 2017-2018
11. Approval of Renewal of School Readiness Contract with Early Learning Coalition
12. Approval of Renewal of Data Backup/Recovery Suite with CDWG

13. Approval to Award RFP2017702 Construction Auditing Services – Plantation Key to RSM US, LLC
14. Approval of Revised Award for RFP2017702 Construction Auditing Services – Stanley Switlik to RMS US, LLC
15. Approval of Contract with Playmore Recreational Products and Services for KLS project
16. Approval of award ITB2017710 Sugarloaf Sewer Repairs Contract to 3rd Generation Plumbing Incorporated
17. Approval of Contract with JCM Development Group, Inc. for Interior Renovations at 89990 Overseas Highway
18. Approval of Piggyback Contract with Dion Fuels, LLC for Gasoline and Diesel Fuel
19. Approval of Willie Ann Glenn Act Exemption for Summer Meals

All items listed as consent agenda items are considered routine and non-controversial by the School Board and will be approved by a single motion. There will be no separate discussion of these items. Prior to this meeting, Board Members have had the opportunity to review each of these items and may request that any item be moved to an Action Item for individual consideration.

*Motioned by: Ron Martin
Seconded by: Mindy Conn
Vote: Unanimously passed*

F. REPORTS

Strategic Objective #2 - Outstanding Student Achievement

1. National Math and Science Institute (NMSI) Summer Institute
Mr. Porter briefed the Board regarding the NMSI summer training opportunities and suggested using the same approach as last year.
2. Classroom Makeovers
Mrs. Axford and Mrs. Morton discussed the classroom makeover project done during Spring Break sponsored by Home Depot and United Way.

Strategic Objective #6 – Accountable Resource Management

1. Audit and Finance Committee,
Sue Woltanski reported on the Audit and Finance Committee's April 10 Meeting.
2. Construction Update, P. Lefere
Upcoming summer projected were discussed by Mr. Lefere.

Legal

Mr. Smits reported there were no legal issues to report.

Superintendent

- Mr. Porter's report included:
- A legislative Update
 - Ms. Allen's passing and funeral arrangements
 - Mr. Kerry Highsmith's passing and funeral arrangements
 - Report on meeting with Special Olympics

Prior Business (Not for Discussion or Action)

1. *Alternative Education (May, 2017)*
2. *Graduation Rate/Drop-Out Prevention*
3. *Student Athlete Random Drug Testing (April 25 Meeting)*

4. Calendar (2018-2019)
5. AFC Recommended Workshop (May 2017)
6. Testing Calendar Workshop (waiting for Legislature)
7. Enhanced Daycare Programs
8. Affordable Housing - Marathon Manor/Trumbo Point (Update Spring 2018)
9. FRS Exception for Retired Bus Drivers

Board

Mr. Martin:

- Young teachers would like security.
- Some young teachers don't feel that they can openly communicate to their school leadership – they can't express concerns.
- Regarding District PCards: how many "man hours" are spent from the time of purchase until the transaction is complete.

Mrs. Conn:

- would like dates indicated next to the Prior Item section of the agenda
- Add to Prior Items list: FRS exception for retired bus drivers.

Mr. Griffiths:

- Review of Action vs. Consent items.

Mr. Dick:

- Key West Mayor/city manager, use of city hall for meetings

F. PUBLIC HEARING

Policies (1st Reading)

Policy 7540.02, District Web Pages Sites Revised

No public comment

Job Description (1st Reading)

74023 Building Inspector

No public comment

Job Descriptions (2nd Reading, [1st Reading February 28])

1. 63073 Project Coordinator, 21st. Century
2. 61020 DJJ Transition Manager

No public comments on either job description

G. ACTION ITEMS

1. Approval of Job Descriptions (2nd Reading) (First Reading February 14 and 28)
 - a. 63073 Project Coordinator, 21st. Century

Motioned by: Ron Martin

Seconded by: Mindy Conn

Vote: Unanimously passed

b. 61020 DJJ Transition Manager

Motioned by: Ron Martin

Seconded by: Mindy Conn

Vote: Unanimously passed

2. Approval of Mr. Dick's appointment to the Audit and Finance Committee (Mr. Leonard)

Motioned by: Mindy Conn

Seconded by: Andy Griffiths

Vote: Unanimously passed

3. Approval of Piggy Back Contract with GameTime for Playground Equipment at Horace O'Bryant

Motioned by: Ron Martin

Seconded by: Mindy Conn

Vote: Unanimously passed

Mr. Dick requested that Mr. Lefere contact the Boys and Girls Club regarding the Their use of the old playground equipment.

4. Approval of Piggy Back Contract with Robertson Recreation Surfaces for Resurfacing at Horace O'Bryant.

Motioned by: Ron Martin

Seconded by: Mindy Conn

Vote: Unanimously passed

5. Approval of RFP 2017709 TRMS LED Lighting to Electrical Contracting Services

Motioned by: Mindy Conn

Seconded by: Ron Martin

Vote: Unanimously passed

6. Approval to Award High School Auditorium Stage, Sound and Lighting Upgrade Contract

Motioned by: Ron Martin

Seconded by: Mindy Conn

Vote: Unanimously passed

7. Approval of Revised Contingent Commercial Purchase Contract for 1.93 Acre Parcel on Stock Island

Motioned by: Andy Griffiths

Seconded by: Ron Martin

Roll Call

Ms. Conn: yes

Mr. Griffiths: yes

Mr. Highsmith: yes

Mr. Martin: yes

Mr. Dick: yes

Vote: Unanimously passed

NOTE: Action Item 7 was moved during the meeting and placed immediately after Public Comment and noted above.

8. Approval of Key West High School Sailing Club Cuba Trip. Kathy Braud briefed the Board on the trip.

*Motioned by: Ron Martin
Seconded by: Andy Griffiths
Vote: Unanimously passed*

9. Approve Deductive Change Order No.1 to GMP Amendment No. 2 to Biltmore Construction Co., Inc.

*Motioned by: Ron Martin
Seconded by: Andy Griffiths
Vote: Unanimously passed*

Deductive Change orders will be tracked and processed by the District staff and placed on the Board meeting agendas (as necessary) totaling the amount returned to the District for Owner Direct purchases.

ADJOURNMENT: 6:46 pm.